

No. T-15017/1/2015-GW

Government of India

Ministry of Water Resources, River Development & Ganga Rejuvenation

Sharam Shakti Bhawan, Rafi Marg
New Delhi, Dated: 24th October, 2017

ORDER

Sub: Delegation of financial powers to Chairman, Members, Regional Directors and Executive Engineers of CGWB under the 'Delegation of Financial Powers Rule (DFPR), 1978'.

In supersession to all previous letters/ orders issued by the Ministry of Water Resources, River Development and Ganga Rejuvenation in relation to the delegation of financial powers to the functionaries of CGWB, sanction of the Competent Authority is conveyed to the delegation of enhanced financial powers to the Chairman, Members, Regional Directors & Executive Engineers of CGWB, in respect of items indicated in Annexure I to IV, respectively, under the 'Delegation of Financial Powers Rule (DFPR), 1978' as amended, subject to quantum of delegation and conditions thereto indicated in respective Annexure.

2) These powers should be exercised by the officers subject to exercise thereof in conformity with (1) Delegation of Financial powers Rules, 1978 and amendments thereto; (2) General Financial Rules, 2017 (3) 'Manual for Procurement of Good, 2017' and 'Manual for Procurement of Consultancy and other Services, 2017' (4) CPWD Works Manual, 2014 (or latest) and (5) Instructions of Ministry of Finance including austerity directions issued from time to time, CVC directions, Fiscal codes and procedures and ceilings of budgetary allocations approved.

3) The authority exercising the delegated powers has to ensure that the proposals have not been split up as to avoid the necessity of obtaining the sanction of higher authority.

4) In absence of Member (Finance) the proposals may be referred to Ministry for concurrence of JS&FA, MoWR, RD&GR.

5) Finance Officer will be posted by the Controller General of Accounts (CGA) in each Regional and Divisional Office of CGWB. Wherever they are co-located one Finance officer shall be posted. Till the posting of Civil Account officers in the Regional /Divisional office, in the first instance, the Finance officers of Central Water Commission or other MoWR, RD & GR organisations in the same locations may be designated as Finance officers. In absence of MoWR, RD & GR organisations in those locations, the existing practice will continue.

6) The powers are effective from the date of issue of this Order.

7) This issues with the concurrence of Integrated Finance Division, MoWR, RD & GR vide diary No. 227/IFD/2017 dated 24.10.2017.

Encl: Annexure I to IV
(Pages 3-12)



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Copy to:

- 1) CA, MoWR, RD&GR, Shastri Bhawan, New Delhi.
- 2) Department of Expenditure, Ministry of Finance, North Block, New Delhi.
- 3) Controller General of Accounts, Mahalekha Niyantak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation colony, INA colony, New Delhi-110023
- 4) Chairman, CWC, New Delhi.
- 5) Chairman, CGWB, Faridabad.
- 6) All Members of CGWB, Faridabad/ New Delhi.
- 7) Pay and Accounts Officer (Secretariat), MoWR , RD & GR, Shastri Bhawan, New Delhi.
- 8) Pay and Accounts Officer, CGWB, Faridabad
- 9) FAO, CGWB, Faridabad
- 10) IFD, MoWR, RD&GR
- 11) Sanction folder.



Annexure I**Delegation of Financial powers to Chairman, Central Ground Water Board**

Sl. No.	Item of expenditure/ type of expenditure	Financial limit	Competent Authority	Remarks/ Appraisal Forum
Plan Schemes/ Projects				
1)	Indents, Contacts and Purchases:- Administrative Approval, Expenditure Sanction for Provisioning based on scales/ authorization and procurement/ conclusion of contracts, for approved schemes/ projects components:-			<ul style="list-style-type: none"> For Schemes projects already approved by the Competent Authority as per Rule 18 & 21 of Delegation of Financial Powers Rules, 1978 as amended from time to time (DFPR). Subject to the provisions of General Financial Rules 2017.
a)	For Open and Limited tender contracts	Up to Rs. 5 Crore	Chairman, CGWB in consultation with Member (Finance)	
b)	Single tender including resultant single offer or proprietary contracts	Up to Rs. 1.25 Crore	Chairman, CGWB in consultation with Member (Finance)	
c)	Agreements or Contracts for Technical Collaborations and consultancy services	Up to Rs. 1 crore	Chairman, CGWB in consultation with Member (Finance)	
Procurement of Works / Services				
2)	To sanction original/repair/ minor works and issue Administrative approval for office and residential accommodation for approved schemes/ projects components	Up to Rs. 5 Crore	Chairman, CGWB in consultation with Member (Finance)	Subject to the provisions of GFR, 2017
3)	To sanction, procure/ provision and contract of stores including maintenance spares			<ul style="list-style-type: none"> For Schemes projects already approved by the Competent Authority as per Rule 18 & 21 of Delegation of Financial Powers Rules, 1978 as amended from time to time (DFPR). Subject to the provisions of General Financial
a)	For Open and Limited tender contracts	Up to Rs. 5 Crore	Chairman, CGWB in consultation with Member (Finance)	
b)	Single tender including resultant single offer or proprietary contracts	Up to Rs. 1.25 Crore	Chairman, CGWB in consultation with Member (Finance)	
c)	Agreements or Contracts for Technical Collaborations and consultancy services	Up to Rs. 1 crore	Chairman, CGWB in consultation with Member (Finance)	

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				Rules 2017.
4)	To sanction original works and issue Administrative approval for revenue maintenance works (Ordinary)	Up to Rs. 75 lakh	Chairman, CGWB in consultation with Member (Finance)	Subject to the provisions of General Financial Rules 2017.
5)	To sanction original works and issue Administrative approval for revenue maintenance works (Special)	Up to Rs. 25 lakh	Chairman, CGWB in consultation with Member (Finance)	Subject to the provisions of General Financial Rules 2017.
6)	Making advance payments in terms of Rule 172 of GFR, 2017, to:			<ul style="list-style-type: none"> • Subject to the provisions of General Financial Rules 2017. • The cases where relaxation of prescribed ceilings is required, the proposals shall be referred to Ministry.
	a) State or Central Govt. Organization / agency, Lab etc. or PSU/Institutes like IIM, IIT, IISc, NIH and NIT	Maximum of 40% of the contract amount	Chairman, CGWB in consultation with Member (Fin), CGWB	
	b) Private Firms	Maximum of 30% of the contract value when included in the contract	Chairman, CGWB in consultation with Member (Fin), CGWB	
7)	Conveyance: Outsourcing of services transportation services i.e. ad-hoc hiring of commercial vehicles	Rs. 25 lakh per annum	Chairman, CGWB in consultation with Member (Finance)	<ul style="list-style-type: none"> • To be exercised if specific provision has been made in the budget and has been approved by Finance Ministry at the pre-budget stage and subject to availability of funds. • Subject to the provisions of General Financial Rules 2017.
8)	Powers to sanction and procure Computers including Personal computers peripherals and cost towards networking, AMC and purchase of accessories	Rs. 75 lakhs per annum	Chairman, CGWB in consultation with Member (Finance)	<ul style="list-style-type: none"> • Through DGS&D /GeM • Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time



9	Hiring of Building: Ordinary Office Accommodation, where the accommodation is entirely utilized for the office	Classes of city: • X-Rs.1.25 lakh • Y -Rs. 75,000 • Z- Rs. 55,000	Chairman, CGWB in consultation with Member (Finance)	• Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
10)	(a) Grant of extension of time for completion of supply or work for which Chairman sanctioning authority (b) Grant of extension of time for completion of supply or work for which Regional Director/EE sanctioning authority	up to 50% of initial time period Full powers	Chairman, CGWB in consultation with Member (Finance)	Subject to the provisions of DFPR, 1978 and General Financial Rules 2017.
11)	Registration fees for attending national Seminar / conference/ Symposia/ workshop	Rs. 25000 per person up to max limit of 10 lakh per annum.	Chairman, CGWB in consultation with Member (Finance)	Subject to the instructions of Ministry of Finance/DoP&T.
12)	Training Fees for attending training courses in India from Govt. approved Institutions	Rs. 50,000 per person up to max limit of 10 lakh per annum.	Chairman, CGWB in consultation with Member (Finance)	
13)	Sponsoring/ cosponsoring of conferences / Symposia/ Seminars/Workshops in India	Rs 1 Lakh per case up to maximum of 10 lakhs in a year	Chairman, CGWB in consultation with Member (Finance)	Subject to availability of fund in respective budget head.
14)	Printing and Binding	Full powers	Chairman, CGWB in consultation with Member (Finance)	Subject to availability of fund in respective budget head.
15	Placement of Permanent imprest to a Subordinate Officer of CHQ.	Rs. 10,000/-	Chairman, CGWB in consultation with Member (Finance)	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time

Note:

- (i). While using the above delegated power, the delegated authority shall ensure that all relevant provisions of GFR, 2017; DFPR, 1978 (as amended) and instructions of Ministry of Finance, from time to time are strictly complied.
- (ii). For purchase of diesel, petrol/ lubricant, gases under HSD/ petrol against cash, it is mentioned that Government of India is emphasizing on Digital payment procedures, in view of which the limit to purchase of diesel, petrol/ lubricant and gases may be done through cheque/ digital payment modes. Further the matter is administrative in nature which is to be governed as per directions of MoF on cash management.



Annexure II**Delegation of Financial powers to Members, Central Ground Water Board**

Sl. No.	Item of expenditure/ type of expenditure	Financial limit	Competent Authority	Remarks/ Appraisal Forum
1.	Printing and binding Granting approvals for proposals from Regional Directors for printing and binding	Rs. 20,000/- per case up to maximum of Rs 2 lakh per annum. Rs. 2.00 lakhs per annum	Members, CGWB in consultation with FAO, CGWB	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
2.	To sanction upkeep and maintenance of office equipments	Rs. 50,000/- at a time with a ceiling limit of Rs. 2 lakh per annum	Members, CGWB in consultation with FAO, CGWB	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
3	Light refreshments / Lunch for official meetings	Ceiling of Rs. 1 (one) lakh per annum	Members, CGWB in consultation with FAO, CGWB	• Subject to compliance of provisions of GFR, 2017 and DFPR, 1978, as amended from time to time and instructions of Ministry of Finance.
4	Placement of Permanent imprest to a Subordinate Officer	Rs. 10,000/-	Members, CGWB in consultation with FAO, CGWB	• Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time

Note:

While using the above delegated power, the delegated authority shall ensure that all relevant provisions of GFR, 2017; DFPR, 1978 (as amended) and instructions of Ministry of Finance, from time to time are strictly complied.

Annexure III**Delegation of Financial powers to
Regional Directors, Central Ground Water Board**

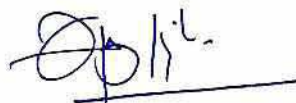
Sr. No.	Item of Expenditure / Type of Expenditure	Financial Limit	Competent authority	Remarks/ Appraisal forum
Procurement of Works / Services				
1.	To sanction Repair works and issue Administrative approval for approved plan schemes / projects components	Up to Rs. 20 lakh Up to Rs. 50 lakhs with the prior approval of Member	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
Local Purchase				
2.	Procurement of Goods & Services	Rs. 2.5 lakh Rs. 5.0 lakh with the prior approval of Member	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
3.	Grant of extension of time for completion of supply or work for which RD is sanctioning authority	Up to 50% of initial time period Up to 75% of initial time period with prior approval of Member.	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
4.	Grant of extension of time for completion of supply or work for which Exe. Engineer is sanctioning authority/Contract accepted by Exe. Engg	Up to 50% of initial time period	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
5.	Conveyance: Outsourcing of Services, Transportation services i.e. ad-hoc hiring of Commercial vehicles	Rs. 2 lakh per annum Rs. 5 lakh per annum with the prior approval of Member	Regional Director, CGWB in consultation with designated Finance Officer	<ul style="list-style-type: none"> • Subject to availability of funds. • Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
6.	Powers to sanction and procure Computers including personal computers, peripherals and cost towards networking, AMC and purchase of	Upto Rs. 2 lakh per annum. Upto Rs. 3.0 lakh per annum with	Regional Director, CGWB in consultation with designated Finance Officer	<ul style="list-style-type: none"> • Through DGS&D / GeM. • Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.

	laptop, tablet etc.)	approval of Member		
7.	To sanction upkeep and maintenance of office equipments	Rs. 10,000/- at a time subject to a ceiling of Rs. 1 lakh per annum Rs. 25,000/- at a time subject to a ceiling of Rs. 2 lakh per annum with the prior approval of Member	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
8.	To sanction repair charges of departmental vehicles including upkeep and maintenance	Rs. 40,000/- per order subject to a limit of Rs. 1.50 lakh per annum for all vehicles Rs. 40,000/- per order subject to a limit of Rs. 2.50 lakh per annum for all vehicles with the prior approval of Member.	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
9.	Fixtures and furniture purchase and repairs:			
	(a) Item borne on DGS&D / GeM	Rs. 25,000/- at a time subject to a limit of Rs. 1 lakh per annum. Up to Rs. 2 lakhs per annum with the prior approval of Member.	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
	(b) Repairs	Rs. 5,000/- per order subject to a limit of Rs. 25000/- per	Regional Director, CGWB in consultation with designated Finance officer	

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		annum Up to Rs. 50,000 per annum with the prior approval of Member.	Officer	
10.	To sanction light refreshment in connection with formal inter-state and other meetings and conferences:			
	(a) Recurring	Rs. 5,000/- per occasion up to max of Rs 50,000 per annum Rs. 10,000/- per occasion up to max of Rs 1 lakh per annum with the prior approval of Member	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
	(b) Non-recurring	Rs. 50,000/- per annum. Rs. 1 lakh/- per annum with the prior approval of Member.	Regional Director, CGWB in consultation with designated Finance Officer	
11.	Printing and binding	Rs. 50,000/- per annum for petty printing and binding jobs executed locally Rs. 1 lakh/- per annum for petty printing and binding jobs executed locally for RD, NGI only Rs.2 lakh per annum with the prior approval of Member.	Regional Director, CGWB in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
12	Grant of Rolling Contingent Advance (RCA)	Rs 25,000 per person	Regional Director, CGWB in consultation with designated Finance	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time



			Officer	
13	Placement of Permanent imprest to a Subordinate Officer	Rs. 10,000/- subject to purchase powers Rs. 5000 per item	Regional Director in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
14	Payment of Legal Fees to Central Govt. Standing Counsels / ASGs appointed by the Ministry of Law	As per Govt. approved rates	Regional Director in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time


Note:

- (i). Finance Officer shall be posted by the Controller General of Accounts (CGA) in every Regional Office of CGWB.
- (ii). Wherever Regional and Divisional offices are co-located, only one Finance Officer shall be posted by CGA.
- (iii). Till the posting of Civil Account officers in the Regional /Divisional office, in the first instance, the Finance officers of Central Water Commission or other MoWR,RD&GR organisations in the same locations may be designated as Finance officers. In absence of MoWR,RD&GR organisations in those locations, the nearby officers of CGA may be designated as finance officers.
- (iv). These powers shall be utilized by Regional Director working in field formation/ unit offices.
- (v). While using the above delegated power, the delegated authority shall ensure that all relevant provisions of GFR, 2017; DFPR, 1978 (as amended) and instructions of Ministry of Finance, from time to time are strictly complied.



Annexure IV**Delegation of Financial /Administrative powers to Executive Engineers
Central Ground Water Board**

Sr. No.	Item of Expenditure / Type of Expenditure	Financial Limit	Competent authority	Remarks/ Appraisal forum
1.	Acceptance of Lowest Tenders for Procurement of Goods / Services	Rs. 15,00,000 per tender	Executive Engineers in consultation with Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time with the prior approval of concerned Regional Director.
2.	Local Purchase of Goods, Works & Services	Rs. 50,000 in each case and Rs. 3lakh per annum	Executive Engineers in Consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
3.	Powers to incur expenditure for:			
	(i) HSD/ Petrol Against Supply order	Rs. 1 lakh in each case	Executive Engineer in consultation with designated Finance Officer and with prior approval of concerned Regional Director.	<ul style="list-style-type: none"> •Only in case of extra urgency and non availability of material on credit terms; and •Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
	(ii) HSD/Petrol for Drilling equipment like Rig, Compressor etc.	Rs. 1 lakh per annum	Executive Engineer in consultation with designated Finance Officer and with prior approval of concerned Regional Director.	
4.	Placement of Permanent imprest to Subordinate Officers	Rs. 10,000/- subject to purchase powers Rs. 5000 per item	Executive Engineer in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
5.	Grant of extension of time for completion of supply or work	Up to 50% of the initial time in case contracts within the power of EE	Executive Engineer in consultation with designated Finance Officer	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
6.	Hiring of private vehicles in emergency situation only	Rs. 10000 in each case subject to Rs. 50,000 per annum	Executive Engineer in consultation with designated Finance Officer	<ul style="list-style-type: none"> • Subject to the condition that private vehicles are to be hired during emergency conditions with the prior approval of concerned Regional Director.



				provisions of GFR, 2017 and DFPR 1978, as amended from time to time
7.	Electric, Gas and Water charges	Full powers	Executive Engineer in consultation with designated Finance Officer and with prior approval of concerned Regional Director.	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
8.	Purchase of tools and plants	Rs. 1 lakh per annum	Executive Engineer in consultation with designated Finance Officer and with prior approval of concerned Regional Director.	Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.
9.	Printing and binding	Rs. 5,000/- per annum	Executive Engineers in consultation with Finance Officer	<ul style="list-style-type: none"> • For emergent and unforeseen petty printing and binding jobs executed locally. • Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time
10	Hiring land for camping/ drilling purpose in the field	Rs. 5,000/- per month in each case subject to maximum 12 cases in a year	Regional Director, CGWB in consultation with designated Finance Officer	<ul style="list-style-type: none"> • Subject to relevant provisions of GFR, 2017 and DFPR 1978, as amended from time to time.

Note:

- (i). Finance Officer shall be posted by the Controller General of Accounts (CGA) in every Divisional Office of CGWB.
- (ii). Wherever Regional and Divisional offices are co-located, only one Finance Officer shall be posted by CGA.
- (iii). Till the posting of Civil Account officers in the Regional /Divisional office, in the first instance, the Finance officers of Central Water Commission or other MoWR, RD&GR organisations in the same locations may be designated as Finance officers. In absence of MoWR, RD&GR organisations in those locations, the nearby officers of CGA may be designated as finance officers.
- (iv). These powers shall be utilized by Executive Engineers working in field formation/ unit offices.
- (v). While using the above delegated power, the delegated authority shall ensure that all relevant provisions of GFR, 2017; DFPR, 1978 (as amended) and instructions of Ministry of Finance, from time to time are strictly complied
- (vi). For purchase of diesel, petrol/ lubricant, gases under HSD/ petrol against cash, it is mentioned that Government of India is emphasizing on Digital payment procedures, in view of which the limit to purchase of diesel, petrol/ lubricant and gases may be done through cheque/ digital payment modes. Further the matter is administrative in nature which is to be governed as per directions of MoF on cash management.

